



Dear Producer/Casting Director:

Members of Actors' Equity Association would love to work in your production. If your company does not operate under an Equity seasonal agreement, Equity members may participate under a **one-time contract**. Below are some options for your consideration. Call the Western Regional Office of Actors' Equity at 323-978-8080, and a business representative will be happy to walk you through the necessary steps. For productions:

- In DE, MD, NJ, NY, OH, and PA please speak with Meghan Mackowiak (x311 / mmackowiak@actorsequity.org)
- In AL, AR, AZ, CO, IA, IL, IN, KS, KY, LA, MI, MN, MO, MS, MT, NE, ND, NM, OK, SD, TN, TX, UT, WI and WY, please speak with Jonathan Palmiotti (x361 / jpalmiotti@actorsequity.org)
- In CT, DC, FL, GA, MA, ME, NC, NH, RI, SC, VA, VT and WV, please speak with Nate Stollendorf (x347 / nstollendorf@actorsequity.org)
- In AK, CA, HI, ID, NV, OR and WA, please speak with Cecilia Adams (x105 / cadams@actorsequity.org)

Information to have on hand: • Show • Venue seating • Rehearsal & performance schedule

SPECIAL APPEARANCE AGREEMENT (not-for-profit or commercial producer in venue up to 199 seats)

	Min. Weekly Salary	Max. Weekly Performances		Min. Weekly Salary	Max. Weekly Performances
Level I (up to 99 seats)	\$300 Actor	4	Level II (100-199 seats)	\$450 Actor	5
	\$360 Stage Manager			\$540 Stage Manager	

Both levels also require an 8% weekly pension payment and a \$4 weekly supplemental workers' compensation payment. Health contributions are optional – current Health Rate is \$180.00 per week.

GUEST ARTIST AGREEMENT (not-for-profit producer in any size venue)

	Min. Weekly Salary	Weekly Health	Max. Weekly Performances
Tier I	\$365 Actor	\$180	3
	\$438 Stage Manager		
Tier II	\$487 Actor	\$195	5
	\$585 Stage Manager		
Tier III	\$621 Actor	\$220	8
	\$745 Stage Manager		

All three tiers require an 8% weekly pension payment and a \$2 weekly supplemental workers' compensation payment.

Other options may be available for limited engagements requiring minimal rehearsal hours – just contact the Equity office about your specific situation.

Payroll requirements and paymaster services: Because actors and stage managers are considered employees (not independent contractors), all applicable state and federal taxes need to be deducted from each paycheck, as well as ensuring coverage under appropriate workers' compensation and unemployment insurance policies. (Required payroll costs are in addition to the salaries listed above.) If you are not set up to handle employee payroll, this service may be available through a paymaster. An Equity business representative would be glad to offer referrals to paymasters serving your area.

Please note: rates are current as of the date of this notice and are subject to applicable minimum wage laws. Contact Equity for any updates and additional terms. More information can be found on Equity's website, www.actorsequity.org.